

Spring kids 2026

Rumraketten



Indhold

Dear Spring Child!	3
Information Meetings	3-4
Parental Payment 2026	4
Visit the Institution	4
Group Allocation	5
2-Month Plan	5
The First Day, Monday May 4th, 2026 (09:00-11:15)	5-6
(We recommend that parents attend for the entire time)	
Group Formation	7
Parameters for Group Formation	8
A Typical Day in the KKFO (May 5th until Summer Holiday)	8-11
Nice to Know!	11-12
Language & Behavior	12-13
Educational Initiatives in Connection with Transitions	13-14
Summer Holidays	14-15
The Digital Platform AULA	15
Checklist	16
Practical Information	17

Dear Spring Child!

Once upon a time, there was a child who was about to start at KKFO. It was both a little exciting and a little new, as the child was used to going to kindergarten and had never attended a KKFO before.

One day, the child received a letter. It said that the adults at the KKFO were looking forward to the child starting. They had prepared a space in the cloakroom and made a name tag so the child could truly feel welcome.

Now the child could look forward to all the new and exciting things, and you can be sure that all the adults at the KKFO were also looking forward to the child starting.

Maybe you have guessed who the child is? If not, I will tell you – it is YOU. 😊

Information Meetings

- **Wednesday, March 25th, 2026, from 17:00–18:00** – Information meeting for upcoming school starters (SCHOOL & KKFO). This meeting is for parents, and we will talk about school readiness and our mutual expectations. We will meet at Kirsebærhaven 23–25, 2500 Valby – THE TOWER. Staff will welcome you outside the school. **The meeting is without catering and without children.** (An invitation will be sent via E-Boks)

The meeting does not require registration. If you need an interpreter or any form of translation, please notify us by email with your needs no later than 14 days before the meeting, so we can arrange the necessary resources.

- **Tuesday, April 28th, 2026, from 17:00–18:30** – This meeting is for parents and will cover what will happen in the period from May 4th until the summer holiday. You will also meet your child's primary staff members and gain insight into the group formations. **The meeting is without catering and without children.** (An invitation will be sent via E-Boks)

The meeting does not require registration. If you need an interpreter or any form of translation, **please notify us by email at h70g@kk.dk**

with your needs no later than 14 days before the meeting, so we can arrange the necessary resources.

- **Thursday, May 28th, 2026, from 17:00–19:00 – School & KKFO Day.** At this meeting, we will talk about starting school. The children will meet their school buddies from the upcoming 5th

grade, who will support them during their first school year. We will meet at Kirsebærhaven 23–25, 2500 Valby. The meeting includes catering, and the children will be escorted to the school by KKFO staff. The agenda will be shared via AULA.

The meeting does not require registration. If you need an interpreter or any form of translation, please notify us by email at h70g@kk.dk with your needs no later than 14 days before the meeting, so we can arrange the necessary resources.

Parental payment 2026

The parental fee per month for having a child enrolled at KKFO-Rumraketten, and in all KKFOs in the Municipality of Copenhagen, is **DKK 2,042 per month**. Payment is charged in advance. The payment is collected centrally by the Parental Payment Office. A reminder fee amounts to DKK 250 per reminder.

Sibling discount: Families with more than one child in daycare, nursery, kindergarten, KKFO, or private childcare automatically receive a sibling discount. Full price is paid for the most expensive placement, and the discount amounts to 50% of the payment for additional placements.

It is possible to apply for a full or partial fee exemption based on the family's financial and socio-economic situation. Please contact the Parental Payment Office at tel. +45 70 25 08 80. If the family already has a fee exemption from kindergarten, this will automatically be transferred to KKFO.

If, for any reason, you did not enroll your child in KKFO during the registration period in November and wish for your child(ren) to start with us, please contact Department Head & KKFO Manager Ilir Sadiki at tel. +45 20 18 71 64 or by email at h70g@kk.dk

Visiting the Institution

Before your child starts, you are very welcome to come and visit us! We welcome visits on Tuesday, Wednesday, or Thursday in weeks 15, 16, and 17.

Visits should take place between 16:00 and 16:30, when we have the best time available for you. Simply send an email to Department Head & KKFO Manager, Ilir Sadiki, (h70g@kk.dk) or call daily leader Thomas Elvardo Genet on 29884805 to arrange a visit.

Groupe allocation

Before the children start at Rumraketten, we divide them into groups. Each group will consist of approximately 20–25 children, distributed based on criteria such as gender, ethnicity, children with special needs, preferences, recommendations from kindergarten, etc.

The groups are not static; they are only used in the morning during structured activities. Based on the criteria mentioned above, the staff will continuously assess whether all children are placed in the right group or whether a child should move to another group to ensure the most balanced and homogeneous groups possible.

At the information meeting on April 28th, you will be introduced to the groups. At Kirsebærhaven School, we work with delayed class formation. You can read more about this on our website kir.aula.dk under school enrollment.

2-Month plan

During the period from May to June, we work at the KKFO based on a two-month plan built around selected themes. This plan runs until the start of the summer holiday and includes the activities your child will take part in. The plan also contains information about any closing days.

Once a week, typically on Fridays, you will receive a weekly plan that includes general information about the week that has passed, as well as the upcoming week.

At the information meeting in April, you will gain further insight into the themes.

The first day, Monday, May 4th, 2026, from 09:00-11:15. We recommend that parents attend for the entire day from 09:00-11:15.

09:00-09:30 The door opens Blommestien 6 og Kirsebærhaven 8

GROUP 1 & 2 meet at Blommestien 6 at 09:00

GROUP 3 & 4 meet at Kirsebærhaven 8 at 09:00

Parents and children will be welcomed by the staff from Rumraketten. We will help you find your child's cloakroom space, and your child will receive a name badge, which will be ready in the cloakroom.

After this, your child will be checked in, and you will be guided to your child's future group room, where they can draw and greet their new and old friends.

You are very welcome to use our playground until 09:20, after which we will call you inside.

09:30-09:45 Introduction in the group rooms

We begin by taking care of the children. The staff introduce themselves, and a small task is handed out, which the child and parents complete together. We call this "the child's voice."

Once completed, it should be handed in to the respective staff members. (Please note: no mid-morning snack is to be brought on the first day.)

09:45-10:30/45 Guided Tour

Tour of the respective locations. The tour is for children only 😊 – Parents are welcome to have a cup of coffee and spend time on our playground in the meantime.

10:45-11:15 Lunch

We will have lunch together, so please remember to bring a packed lunch. During this time, you there is opportunity to ask the staff questions while the children are eating.

There will be opportunities to ask staff questions in the activity rooms, and staff will also be available in the respective kitchen/common areas.

11:15 Thank you for today

We recommend that your child's day ends at 11:15 (please remember to check out).

If it is NOT possible for your child to go home at 11:15, please inform a staff member and say goodbye to your child. We will then gather the children who will be staying with us in the afternoon.

We do not have fixed rules for the settling-in period. If your child needs to have a parent present during the first days, you are very welcome to stay. You know your child best! 😊

However, please note that we recommend shorter days during the first few days, if possible. Please coordinate with the staff to determine what is most appropriate.

Groupe Formation

All children are initially assigned to groups based on the knowledge we have of the children as well as any preferences expressed. It is a structural condition that the KKFO is located across two sites. Therefore, two of the groups will be based at Blommestien 6, and two groups at Kirsebærhaven 8.

The process of forming the groups will begin at the end of May, led by the relevant coordinators. **If you, as parents, have any input or preferences, please ensure that you inform the department and KKFO management at h70g@kk.dk no later than 3 April 2026.**

During the period from May to June, the KKFO will observe the children in various contexts. In collaboration with the school, we will observe friendships, interests, competencies, etc., so that we have a solid understanding of each child when staff begin forming the groups in mid-June.

Overall objective

Our aim is to create year groups with teams that function well both socially and academically—both together and individually—as a foundation for well-being and learning.

It is important to emphasize, In the two first years of the Danish school life, the primary focus is placed on children's social development. We work purposefully to support strong communities and to ensure that each child feels comfortable, included, and able to grow.

We place great importance on helping children learn how to be part of a community and develop the social skills they need to thrive.

At the same time, academic learning is, of course, also an important part of everyday school life and is integrated into daily teaching.

We strive to establish groups of a similar size, as this supports friendships and opportunities for collaboration within each group.

Furthermore, we aim to make optimal use of the school's resources to create the best possible conditions for well-being and learning for the youngest students.

Parameters of the Groupe formation

When forming the groups, we place emphasis on:

- Creating groups of a balanced size
- Ensuring an even distribution of girls and boys
- Supporting positive social relationships
- Distributing children with language challenges evenly (based on assessments from Rambøll)

We also take the following into consideration:

- Children with additional needs
- Information shared by kindergartens
- TOPI assessments
- Bilingual families
- Learning communities
- Refugee children
- Parents' wishes and perspectives

Please note: At Kirsebærhaven School, we work with delayed class formation.

We encourage you to read more about this on our website, kir.aula.dk, under school enrolment.

A typical day in the KKFO (from 5 May until the summer holidays)

06:25 Good morning! – Blommestien 6

This is where the KKFO opens each day. Morning care is offered exclusively at Blommestien 6.

06:30 – 07:30 Breakfast at Blommestien 6

Children who have not had breakfast at home are welcome to eat breakfast here. Breakfast typically consists of oatmeal. From 06:25 to 07:45, school children also attend the morning opening, after which they are accompanied to school.

If possible, during the initial period leading up to the summer holidays (26 June), we kindly encourage parents to drop off their child after 08:15, as this helps create a calmer and more settled start to the day.

07:30 – 09:15 Activities, play, and a calm start to the morning
Children should arrive no later than 09:00.

08:00 Groups 3 and 4 go to Galaksen

(If children from Groups 3 and 4 arrive after 08:00, they should be dropped off directly at Galaksen.)

At this stage, children have not yet been assigned to fixed groups, giving them the opportunity to get to know one another across groups. During this time, activities mainly take place outdoors, and we aim to have two rooms/functions open to support different types of play and interaction.

09:00 – 09:15 Tidy-up and preparation for group gathering

Children are gradually guided to tidy up after the morning period, wash their hands, find their morning snack, and go to their designated base areas where they will find their places.

09:15 – 10:55 Morning gathering, snack time, and activities

At 09:15, children join their groups for the daily gathering. During this time, they eat their morning snack (“10 o’clock snack”), which should be brought from home (for example fruit, crispbread, or a bread roll). Please remember to label your child’s lunchbox or bag. We recommend packing the morning snack and lunch separately, as this makes it easier for your child and helps ensure that lunch is not eaten too early 😊

During the gathering, staff introduce the children to the plan for the day. As in kindergarten, it can be difficult for children to join once activities have already started, which is why the latest arrival time is 09:15.

Children will typically spend this time in their groups, sometimes in smaller sub-groups, engaging in a variety of activities. As parents, you will be able to follow your child’s daily life through the weekly newsletter.

10:55 – 11:25 Lunch

Children eat lunch (brought from home) in their groups. Both lunch and the morning snack are kept in the child's bag in their wardrobe area, just as they will be at school.

During lunch, we focus on a calm and pleasant atmosphere, often including dialogic reading, storytelling, and shared conversation.

11:25 – 12:30 Recess

All children go outside to the playground, where staff initiate games and activities in line with our focus on children and movement (BOB – Children and Movement).

12:30 – 13:25 Playtime

A range of activities is offered, while also allowing plenty of space for free play and social interaction.

12:00/12:45 Kindergarten class (BHK) and 1. graders are picked up from school

Children from kindergarten class (BHK) and 1. graders are picked up from school by kkfo-staff, while children from 2 and 3 grade walk to the KKFO independently with their friends. During this time, we begin to open the different activity rooms, providing children with a safe and familiar base before the older children arrive.

12:00 / 12:45 – 17:00 Activities and free play

(Please note: The KKFO closes at 16:00 on Fridays.)

We offer a variety of pedagogical activities and play opportunities. Spaces such as the hall, games room, LEGO room, and playground are open, and children are free to choose where they would like to be. Activities are planned to engage, stimulate, and support the development of all children over time.

14:30 – 15:45 Afternoon snack

We provide an afternoon snack and place great importance on nutrition. We see it as our responsibility to offer children healthy and varied food every day. Whenever possible, we choose organic products.

We aim to share a weekly meal plan with parents, so you can stay informed about your child's meals.

17:00 Thank you for today (16:00 on Fridays)

The KKFO closes at 17:00 (all children must be picked up before this time).

Please note: On Fridays, the KKFO closes at 16:00, both during school weeks and holidays.

Note:

We reserve the right to make changes or cancel activities in the event of illness or similar circumstances.

Nice to know!

Primary staff members

When you begin at Rumraketten, your child will be connected to a small group of primary staff members up until the start of the summer holidays. Throughout the day, both you and your child will also meet the wider team of staff working at the KKFO. You will be introduced to the primary staff members at the information meeting.

A primary staff member is your child's main point of contact. Their role is to support your child's well-being, maintain close collaboration with you as parents, and arrange parent meetings when needed.

Visiting the other site

At KKFO Rumraketten, we would like to support children in getting to know one another across different locations. Therefore, children will have the opportunity to visit the other site. This option will become available approximately one month after the start, which means that visits can begin from Monday, 1 June 2026.

The structure is such that each child can visit another site once a week. The staff member responsible on the day (the "captain") will accompany the children. With approval from the captain, the child is encouraged to take responsibility for checking out, bringing their belongings, and preparing for the visit.

Children will be accompanied by an adult to the other site and should also be picked up there, as they will spend the rest of the day at the visiting location.

We therefore recommend that you check the screen when picking up your child to see which site they are at. You can also check your child's location in advance via AULA / the check-in and check-out module on your phone.

Birthdays

At Rumraketten, we do not celebrate children's birthdays within the KKFO. However, we make exceptions during the period from May to June.

If you, as parents, would like to bring something to share for your child's birthday, this will take place within your child's own group (20–25 children) during lunchtime. Please remember to inform the primary staff members via AULA well in advance.



When your child is hosting a birthday party for classmates:

If the celebration takes place outside KKFO hours, there is no need to inform us.

If children are picked up from school or the KKFO to attend the party, we need to know:

- who will be attending
- who has declined
- and who has not responded to the invitation

Please inform us in person, via AULA, or by phone no later than 12:00 on the day (preferably earlier). Thank you.

When your child is attending a classmate's birthday:

If the celebration takes place outside KKFO hours, there is no need to inform us.

If your child is leaving directly from school, please inform us that your child will not be attending the KKFO that day.

If your child is being picked up from the KKFO by someone else, please let us know in advance. Thank you.

Language and behavior

We pay close attention to language and tone, as we want to create an environment where both children and adults feel comfortable, respected, and able to grow throughout the day.

You may hear your child use new words or expressions that you have not heard before. Please don't be alarmed—this is very common and usually part of a phase. Over time, it naturally settles again. We see this every year with new children, as they explore and “try out” new ways of expressing themselves.

As parents, you play an important role in guiding your child's language, and we encourage you to support them by suggesting alternative ways of speaking when needed. We do the same at the KKFO.

At times, children may find it difficult to express themselves clearly, which can lead to frustration or reactive behaviour. We support the children in developing their communication skills and will always reach out to you if we observe behaviour that crosses boundaries.

We kindly ask for your support in helping us maintain a positive and respectful environment—both at the KKFO and at home.

Educational initiatives in connection with transitions

In March, the kindergartens within our district are invited to visit the KKFO.

Parents whose children attend kindergartens outside the district are also very welcome to visit during our open days in April.

The kindergartens invited are: Ellepilen, Stakhaven, Humlehuset, Margrethegården, Annemariiegården, and Æblekassen. If we see that we are welcoming several children from a kindergarten outside our district, we will also aim to arrange visits with those kindergartens.

Also in March, the KKFO holds transition meetings with the kindergartens in the district. These meetings are typically attended by the school's kindergarten class teachers (BHK leaders) and KKFO staff connected to the kindergarten classes.

In addition, the kindergarten class teacher will contact kindergartens outside the district by phone to ensure a smooth handover for all children.

During May and June, children will have the opportunity to meet their future kindergarten class teachers, who will visit the KKFO and spend a morning with the children.

In the same period, children will also have the opportunity visiting the school's facilities, including playgrounds and classrooms.

In mid-June, we prepare TOPI assessments for all children starting school.

This helps us gain a broader understanding of each child's well-being. By the end of June, the group placements will be finalized, and you will be informed about which group your child

will be part of at the start of school. Should any changes occur after the initial group formation, parents will of course be involved in the process.

As mentioned earlier, Kirsebærhaven School works with delayed class formation. This means that the final classes are established after the autumn holidays. From week 43, the groups will transition from being called Groups 1–4 to BHK A, B, C, and D.

From the first day of school, children will meet a familiar adult on Mondays, Wednesdays, and Fridays from 09:25 to 12:00. Each group has dedicated pedagogical staff in the base unit. For your children, this means that one of the staff members who has been part of the morning group at the KKFO during May and June will continue with the group at school during these times from August until April.

Summer holidays

When you gain access to AULA (from 1 April), you will need to register your child's summer holiday. A holiday request will be created in the AULA calendar.
(Deadline: Monday, 1 June 2026)

Friday, 26 June 2026 is the last day of school for school children. Children who are not on holiday will be offered care at the KKFO.

The summer holiday period in 2026 runs from week 27 to week 32 (both weeks included), plus Monday in week 33 for school children, and Monday and Tuesday in week 33 for children starting school.

- In weeks 27 and 32, the KKFO is open at both locations: Galaksen and Apollo
- In weeks 28, 29, 30, and 31, the KKFO is open only at Blommestien 6 (Apollo)

You will receive a parental letter with further details about the summer holiday period as we get closer.

Week 32: On Friday, 7 August 2026, the regular staff from both the KKFO and the school will attend a joint seminar to prepare for the upcoming school year. **Children attending on this day will primarily be cared for by substitute staff. (If possible, take a day off)**

Please note: On Monday and Tuesday in week 33, it is still part of the summer holiday period for children starting school. On these days, all children will be gathered at Blommestien 6, 2500 Valby (Apollo).

First day of school after the summer holidays:

- Grade 1–9: Tuesday, 11 August 2026 at 08:00 (a regular school day)
- New school starters: Wednesday, 12 August 2026 from 09:30–11:00
(*You will receive further information about the first day of school before the summer holidays.*)

The digital platform AULA

AULA is a shared platform for communication between school, home, and the KKFO. The aim of AULA is to support clear and effective communication and provide a secure and user-friendly way for you to stay involved in your child’s daily life and development.

As parents, you will have access to AULA from 1 April.

To get started with AULA, please follow the steps below:

App for parents and students | Browser

- Go to the App Store / Google Play
- Download the app “Aula for Parents and Students”
- Log in to the app using your MitID
- Go to www.aula.dk
- Select “Parents”
- Log in using your UNI login or MitID

You can also find help through a range of step-by-step guides and instructional videos at www.aulainfo.dk. We are, of course, also happy to assist you with any questions about the platform.

Through AULA, you will be able to:

- Register your child’s holidays and days off
- Report if your child is unwell
- Communicate easily with the KKFO
- Sign up for events, parent meetings, and more
- Follow your child’s daily life
- Access your child’s photo archive

We will regularly share newsletters and other important information via AULA, so we kindly encourage you to stay updated on the platform. The parents’ council will also use AULA to share relevant information with you. On our website, you can find further information about KKFO Rumraketten, including our educational approach, events, and much more. You can find this under the KKFO section.

Checklist

- Please check that your information on AULA is correct. If you do not yet have access, please create an account. Staff are happy to help if needed.
- Please notify us via AULA if your child is absent or unwell.
- Arrival time is no later than 09:00, to support participation in planned activities.
- Please accompany your child into the KKFO in the morning and greet a member of staff. Help your child remember to check in and out on the touch screens when arriving and leaving. Please also say “hello” and “goodbye” to the “captain” – the staff member responsible for overseeing the day. You can see who this is on the activity board.
- Please provide a healthy packed lunch, a water bottle (no juice, soda, or sweet drinks), and a “10 o’clock snack” (a healthy snack).
- Sweets are not allowed during the day at Rumraketten.
- Your child must have a spare set of clothes in their wardrobe. We also recommend rainwear, swimwear, and indoor shoes. Please help your child keep their wardrobe tidy.
- It is very important that your child’s name is clearly written in their clothing, lunchbox, and water bottle, as it is not possible for staff to keep track of individual items.
- We recommend that children do not bring toys from home, as this can lead to frustration if items are lost or damaged. We have plenty of toys at the KKFO for shared use.
- Children are not allowed to use mobile phones. If brought, they must remain in the child’s bag.
- We kindly ask parents not to use mobile phones while in the KKFO. When picking up your child, please take a moment to greet them properly, so they feel your presence and attention.
- Children may use their own bicycles or scooters on the playground in the morning, provided they wear a helmet. This applies only during periods when the KKFO is open all day.
- We encourage you to take out child insurance.
- **Fixed agreements:** At KKFO Rumraketten, we have agreed that preschool and kindergarten class children are generally not allowed to go home alone after school based on parental agreement, unless accompanied by older siblings. Generally, this is not permitted, though exceptions may occur in special cases.

Practical information

Practical informations

Iir Sadiki

Head of Department & KKFO Manager
Kirsebærhaven School & KKFO

Email: H70G@KK.DK

Phone: +45 20 18 71 64

Office:

Kirsebærhaven 23
2500 Valby

Opening hours

Morning opening (Blommestien 6)

Monday–Friday: 06:25–07:45

(Children are accompanied to school)

Afternoons

Monday–Thursday: 12:00 / 12:45 / 13:30 – 17:00

Friday: 12:00 / 12:45 / 13:30 – 16:00

On school-free days

Monday–Thursday: 07:00–17:00

Friday: 07:00–16:00

Locations

Galaksen

Address: Kirsebærhaven 8

Phone: +45 21 57 43 93

Apollo (*morning opening takes place at this location*)

Address: Blommestien 6

Phone: +45 21 57 45 52

Stjerneskuddet

Address: Blommestien 8

Phone: +45 21 57 43 91



“We look forward to welcoming you and your child to Rumraketten and to working together to create a safe, joyful, and enriching beginning on the Kirsebærhavens school after the sommer holiday”.